



How to Use Centra

In order to use Centra, it is necessary to have a computer with internet, speakers (the ones that come with most computers work perfectly) and a microphone. If you do not have a microphone, there is a text chat option (see Centra quick reference card for details). It is necessary to use a PC (not a Mac); also, please use Internet Explorer or Netscape (not Mozilla Firefox), and set your browser so as to allow internet pop-ups from the Centra website.

To access the conference website, please do the following.

- 1) Go to <http://prod1.centra.com/main/Customers/hmsdaids>
- 2) Enter your user name and password. If you do not have a user name and password, please contact Aurora Kiviat at akiviat@partners.org.
- 3) Click "attend" next to whichever event you wish to attend.
- 4) If using a microphone, press CTRL when speaking into your microphone and release CTRL when finished (this is very much like using a walkie-talkie).

Please review the Centra quick reference guide on the “Additional Resources” part of the HIV Consult web site for further details. If you still have questions about Centra, please direct them to akiviat@partners.org.